

ELLINGTON HOUSING AUTHORITY
Regular Meeting
January 29, 2013

FEB 11 2013

TOWN OF ELLINGTON
TOWN CLERK'S OFFICE

- 1) Meeting called to order at 7:11 P.M..
- 2) Present: Steve Bidwell, Don Gessay, Judy Plantier and Albert Wachsman. Also present: Ted Yampanis, Director and Gail Gessay, recording secretary. Absent: Hal Tibbetts.
- 3) The minutes of the December 18th meeting were reviewed. Don motioned to accept the minutes, 2nd by Albert. Motion passed.
- 4) Public forum: none present.
- 5) Financial matters: Mahoney & Sabel are increasing their audit proposal by \$1000.00, bringing their fee to \$ 4900.00. Ted tried to accommodate them but they would not budge on their price. Ted contacted Jim Lagana of Accounting & Auditing Svcs.LLC in Enfield through a referral. They have worked for other Housing Authorities. Ted passed around copies of their proposal, which is \$ 3900.00 per year for 2 years. The engagement letter was reviewed. Approval is needed from the board to accept the offer and sign a contract with the provision of a favorable reference check. Steve motioned to allow Ted to sign this engagement letter from Accounting & Auditing Svcs, LLC and enter into a contract with them providing we get favorable references from the businesses Ted calls and determines they are favorable, for a period of 2 years. Albert 2nd the motion, motion passed unanimously. The 2012 financial report was reviewed.
- 6) Unit vacancy report: the tenant in apt#8 will be vacating Feb, 1st.
- 7) Maintenance: the screen doors are getting caught by winds, causing damage. Chain stops are being installed by Jeff to rectify this.
- 8) Unfinished business: none.
- 9) New business: none.
- 10) Meeting adjourned @ 8:01 P.M.. The next meeting is scheduled for Tuesday, Feb 26th @ 7:00 P.M. @ Snipsic Village.

Respectfully submitted,

Gail Gessay
Gail Gessay, Recording Secretary
Ellington Housing Authority